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**Los Angeles County Workforce Development Board**  
**Quarterly Meeting Agenda**

**FRIDAY, SEPTEMBER 19, 2025**

**10:00 AM TO 1:00 PM**

**IN-PERSON MEETING INFORMATION**

East San Gabriel Valley America's Job Center of California  
Willow Conference Center  
14101 Nelson Ave  
East La Puente, CA 91746

**PARKING INSTRUCTIONS**

Please park in the main parking lot, enter the campus through the main entrance and the Willow Center is on the left side just past the entrance. A map of the campus can be found here: [Willow Center Map](#)

Microsoft Teams meeting. Join on your computer, mobile app, or room device:

[Click here to join the meeting](#)

Meeting ID: 276 233 028 192 9

Passcode: HC7fS6fw

Call-in Info: +1 323-776-6996; 334059662#

**If accommodations for persons with disabilities are needed, please contact the Los Angeles County Workforce Development Board (LACWDB) at [wdb@opportunity.lacounty.gov](mailto:wdb@opportunity.lacounty.gov) at least 72 hours before the meeting.**

**PUBLIC COMMENT:**

For public comment on any item, please use this link: [HERE](#)

**Please note that if you wish to address the board during the meeting, a total of two (2) minutes will be allowed. Requests to be heard must be submitted by completing a public comment form via the link provided. (The Executive Director may, in the interest of facilitating the business of the board, limit the amount of time which a person may use in addressing the board).**

**A. CALL TO ORDER: 10:00AM - 10:05 AM**

- i. **Land Acknowledgement:** The County of Los Angeles recognizes that we occupy land originally and still inhabited and cared for by the Tongva, Tataviam, Serrano, Kizh, and Chumash Peoples. We honor and pay respect to their elders and descendants — past, present, and emerging — as they continue their stewardship of these lands and waters. We acknowledge that settler colonization resulted in land seizure, disease, subjugation, slavery, relocation, broken promises, genocide, and multigenerational trauma. This acknowledgment demonstrates our responsibility and commitment to truth, healing, and reconciliation and to elevating the stories,

culture, and community of the original inhabitants of Los Angeles County. We are grateful to have the opportunity to live and work on these ancestral lands. We are dedicated to growing and sustaining relationships with native peoples and local tribal governments, including (in no particular order) the:

- Fernandño Tataviam Band of Mission Indians
- Gabrielino Tongva Indians of California Tribal Council
- Gabrieleno/Tongva San Gabriel Band of Mission Indians
- Gabrieleño Band of Mission Indians – Kizh Nation
- San Manuel Band of Mission Indians
- San Fernando Band of Mission Indians

To learn more about the First Peoples of Los Angeles County, please visit the Los Angeles City/County Native American Indian Commission website at [lanaic.lacounty.gov](http://lanaic.lacounty.gov).

- ii. **Conflict of Interest:** Members shall abide by “conflict of interest” requirements as outlined in WIOA Section 107(h) which states a member of a local board, or a member of a standing committee, may not vote on a matter under consideration by the local board (1) regarding the provision of services by such member represents; or (2) that would provide a direct financial benefit to such member or the immediate family of such member.

#### **B. ROLL CALL: 10:05 AM – 10:10 AM**

#### **C. LACWDB CHAIR REMARKS: 10:10 AM – 10:15 AM**

- i. **WELCOMING NEW AND REAPPOINTED BOARD MEMBERS**
  - a. **NEW APPOINTMENTS** – Member Julie Van Winkle
  - b. **REAPPOINTMENTS** – Member Alex-Handrah Aimé, Member Jeffery Wallace

#### **D. EXECUTIVE DIRECTOR REPORT: 10:15 AM – 10:45 AM**

**Presenters:** Cheren Kochen, Program Manager, LACWDB Executive Director, DEO  
Stephanie Holloway, Chief Community Services Analyst, Executive Office, DEO  
Jenny Synn, Program Manager, Workforce Development Systems, DEO  
Narine Grigoryan, Departmental Finance Manager, DEO

**Summary:** This presentation outlines legislative updates, key workforce system achievements, strategic priorities, and performance and spending for FY 2024–25, while sharing the budget, goals and priorities for FY 2025–26. Highlights include the expansion of Youth@Work and HRTPs, strong legislative advocacy, and a focus on equity-centered outcomes.

**Attachment:** [Executive Directors Presentation](#)

- i. **BOARD IN ACTION AND DEO WORKFORCE DEVELOPMENT SYSTEM HIGHLIGHTS: 10:15 - 10:20**
- ii. **LEGISLATIVE UPDATE: 10:20 - 10:25**
- iii. **FY 2024–25 PERFORMANCE REVIEW: LA COUNTY AMERICA’S JOB CENTERS OF CALIFORNIA (AJCCS) AND REVIEW OF FY2025-26 PLANS – 10:30 AM- 10:35 AM**

*Attachment:* [AJCC Performance Report](#)

- iv. **FY 2024–25 EXPENDITURE & PAYMENT STATUS REVIEW (10:40 AM-10:45 AM)**

*Attachments:* [High Level Payment Status Report](#)  
[Spend Down by Funding Stream](#)  
[Spend Down by AJCC](#)  
[Payment Status by Fund Source Chart](#)

#### **E. CONSENT CALENDAR – 10:45 AM – 10:50 AM**

- i. **DRAFT MINUTES OF THE LACWDB QUARTERLY MEETING HELD ON JUNE 13, 2025**

**Presenter:** Jorge Marquez, Chair, LACWDB

**Summary:** This item presents for review and approval, and any other action deemed necessary, the draft minutes of the LACWDB quarterly meeting held on June 13, 2025.

*Attachment:* [June 13, 2025 LACWDB Quarterly Meeting Minutes](#)

#### **F. ACTION ITEMS – 10:50 AM – 11:35 PM**

- i. **APPROVE FY 2025-26 WIOA BUDGET - 10:50 AM – 11:00 AM**

**Presenters:** Cheren Kochen, LACWDB Executive Director  
Narine Grigoryan, Departmental Finance Manager, DEO

**Summary:** This item presents for review and approval, and any other action deemed necessary, the LACWDB WIOA Budget for FY 2025-26. DEO proposes a \$60 million budget for FY 2025–26, marking a 15% increase from the previous year, with some of the increase due to the receipt of wildfire relief grant funds.

*Attachment:* [Proposed FY 2025-2026 WIOA Budget](#)

- ii. **LOCAL AREA SUBSEQUENT DESIGNATION AND LOCAL BOARD RECERTIFICATION APPLICATION FOR PROGRAM YEARS 2025-27 - 11:00 AM – 11:10 AM**

**Presenter:** Cheren Kochen, Executive Director, LACWDB

**Summary:** Subsequent designation of the Local Workforce Development Area (Local Area) and recertification of the Local Workforce Development Board (Local Board) for the Program Years (PY) 2025-27 under the Workforce Innovation and Opportunity Act (WIOA).

**Key Requirements for Approval:**

- Successful performance: Local Areas must meet a minimum performance score threshold.
- Sustained fiscal integrity: No significant audit violations or fiscal mismanagement.
- Regional planning engagement: Active participation in regional strategy and performance negotiations.
- Board membership compliance: Adherence to WIOA Section 107(b) composition standards.

As one of the largest and most complex workforce regions in the state, LA County's recertification and designation are critical for:

- Maintaining federal WIOA funding: Ensures continued access to millions in workforce development resources.
- Strategic alignment: Validates LA County's role in shaping regional labor market strategies and equity-centered planning.
- Performance accountability: Reinforces the Board's commitment to data-driven outcomes and fiscal stewardship.
- Governance legitimacy: Recertification affirms the Board's compliance with federal and state mandates, preserving its authority to oversee local workforce systems.

**Action:** Delegate authority to the LACWDB Chair to approve and sign final Local Area subsequent designation and Local Board Recertification application subsequent to this board meeting.

**Attachment:** [Local Area Subsequent Designation and Local Board Recertification and Application for Program Year 2025-2027](#)

iii. **CERTIFICATION OF AMERICA'S JOB CENTERS OF CALIFORNIA (AJCC) – 11:10 AM - 11:20 AM**

**Presenter:** Cheren Kochen, Executive Director, LACWDB

**Summary:** This item presents for review and approval, and any other action deemed necessary, the approval of the delegated authority to the LACWDB Chair to sign the final reports of the AJCC Certification by October 31, 2025, as directed by the California Employment and Development Department (EDD).

WIOA requires that the LACWDB approve the certification of the AJCCs every few years.

**Action:** Delegate authority to the LACWDB Chair to approve and sign final AJCC Certification reports due to State by 10/31/2025.

**Attachment:** [Comprehensive, Specialized, and Affiliate AJCC Certification Guidance](#)

## G. INFORMATION ITEMS: 11:35 AM – 12:30 PM

### i. BUSINESS ENGAGEMENT COMMITTEE REPORT-OUT – 11:45 AM – 11:55 PM

**Presenter:** Jeffrey Thompson, Chair, LACWDB Business Engagement Committee

**Summary:** This item presents for discussion and updates relating to the LACWDB Business Engagement Committee.

- Report on July 9, 2025, and August 18, 2025, Business Engagement meetings
- Report on the Deloitte Workforce Development Conference
- Discussion on Employer Engagement Strategies and Outreach
- Development of Employer Intermediary List

### ii. YOUTH WORKGROUP – 11:55 AM – 12:05 PM

**Presenter:** Jeffery Wallace, Chair, Youth Workgroup

**Summary:** This item presents an update to offer general insights into the workgroup's recent areas of focus, anticipated next steps, and opportunities for future alignment with board priorities, including the creation of a LA County Youth Workforce Strategic Framework that sets a bold vision for a system where every young person — particularly Opportunity Youth — can see, enter, and advance along clear, supported career pathways into high-growth, high-quality jobs.

### IV. DISCUSSION ON RECENT IMMIGRATION ENFORCEMENT IMPACTS TO THE BUSINESS COMMUNITY, IMPACTS TO THE WORKFORCE, AND ACTION FROM THE LOS ANGELES COUNTY BOARD OF SUPERVISORS – 12:05 PM – 12:15 PM

**Presenter:** Kelly LoBianco, Director, Department of Economic Opportunity

**Summary:** This item presents for discussion and feedback from the committee on impacts on economic and workforce development from recent immigration enforcement action from the federal government and response from the Los Angeles County Board of Supervisors.

**Attachment:** [June 17 Board of Supervisors Immigration Enforcement Motion](#)

**iv. WIOA WAIVER REQUESTS – RENEWAL OF EXISTING WAIVERS – 12:15 PM  
12:20 PM**

**Presenter:** Cheren Kochen, Executive Director LACWDB

**Summary:** This item presents for information only, DEO's request to the Employment Development Department for 1. Waiver of WIOA Section 134(d)(5) - this waiver allows up to 30 percent of WIOA Title I adult and dislocated worker local formula funds to be used for the provision of transitional jobs. 2. Waiver of WIOA Section 134(c)(3)(H)(i) - This waiver allows up to 90 percent reimbursement of on-the-job training (OJT) costs for businesses with 50 or fewer employees.

**Attachment:** [WIOA Waiver Guidance](#)

**v. UPDATE ON THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
(WIOA) MEMORANDUM OF UNDERSTANDING (MOU) – 12:20 PM - 12:25 PM**

**Presenter:** Cheren Kochen, Executive Director LACWDB

**Summary:** This item provides an update on the WIOA MOU between LACWDB and its required service partners under WIOA.

Context

WIOA requires that each Local Workforce Development Board establishes and maintains MOUs with all required service partners. These MOUs:

- Define the framework for collaboration among WIOA-mandated partners.
- Clarify roles, responsibilities, referral processes, and data-sharing protocols.
- Ensure compliance with federal and state regulations, including cost-sharing requirements.
- Support integrated service delivery across AJCCs.

Key Impacts Identified

- Reinforcement of alignment with WIOA requirements, including infrastructure cost agreements/cost-sharing.
- Strengthening of coordination among WIOA partners, which supports improvements in access for better outcomes for job seekers and employers.
- Enhancement in clarity on referrals processes, responsibilities, and expectations.
- Uniform adherence to state and federal monitoring requirements' compliance.

Call to Action

- The board will be asked to review and provide input on the new WIOA MOU draft, informing LACWDB of any additional priorities or considerations for finalizing and implementing the updated agreements.

- Upon review, the board is asked to affirm the importance of the MOU framework in ensuring accountability and compliance with WIOA requirements, as well as its alignment with DEO’s mission and vision, and the AJCC Modernization principles.

**Attachment: [WIOA Memorandum of Understanding Guidance](#)**

**vii. SAVE-THE-DATE: UPCOMING LACWDB PUBLIC MEETINGS, CONFERENCES, & EVENTS 12:25 PM – 12:30 PM**

**CONFERENCES AND EVENTS**

Pomona Job Fair  
 September 17, 10:00 am  
 Location: 1460 E. Holt Ave. Room #10  
 Pomona, CA 91767

Fall Into Employment Hiring Spree  
 October 24, 10:00 am  
 Location: The Shops at Montebello  
 2134 Montebello Town Ctr.  
 Montebello, CA 90640

San Gabriel Valley GAIN/City of South El Monte Fall Career & Resource Fair  
 October 8, 9:00AM  
 Location: South El Monte Community Center  
 1530 Central Ave  
 South El Monte, CA 91733

Los Angeles County Small Business Commission  
 October 8, 10:00 am  
 Location: DEO Headquarters  
 510 South Vermont Avenue  
 Terrace Conference Room  
 Los Angeles, CA 90020

National Association of Workforce Boards “The Forum”  
 March 23-26, 2026  
 Las Vegas, NV

**TENTATIVE LACWDB COMMITTEE MEETINGS**

Monday, September 22, 2025  
 Time: 3:00 p.m.  
 LACWDB Youth Working Group

Monday, September 29, 2025  
 Time: 4:00 pm  
 LACWDB Business Engagement Committee

Monday, October 13, 2025  
Time: 4:00 pm  
LACWDB Business Engagement Committee

Monday, October 27, 2025  
Time: 4:00 pm  
LACWDB Business Engagement Committee

TENTATIVE LACWDB QUARTERLY MEETINGS

Friday, December 5, 2025  
Time: 10:00 a.m. - 12:00 p.m.  
Location: DEO Headquarters  
Hybrid Virtual & In-Person  
510 South Vermont Avenue  
Terrace Conference Room  
Los Angeles, CA 90020

Friday, March 20, 2026  
Time: 10:00 a.m. - 12:00 p.m.  
Location: DEO Headquarters  
Hybrid Virtual & In-Person  
510 South Vermont Avenue  
Terrace Conference Room  
Los Angeles, CA 90020

Friday, June 19, 2026  
Time: 10:00 a.m. - 12:00 p.m.  
Location: DEO Headquarters  
Hybrid Virtual & In-Person  
510 South Vermont Avenue  
Terrace Conference Room  
Los Angeles, CA 90020

Friday, September 18, 2026  
Time: 10:00 a.m. - 12:00 p.m.  
Location: DEO Headquarters  
Hybrid Virtual & In-Person  
510 South Vermont Avenue  
Terrace Conference Room  
Los Angeles, CA 90020

**H. PUBLIC COMMENTS**

**I. ADJOURNMENT**